# Guideline for Author

Kasetsart Journal of Social Sciences

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Aim and scope

The Kasetsart Journal of Social Sciences is published by the Kasetsart University Research and Development Institute (KURDI) under the authorization of Kasetsart University to serve the interests of both Thai and international social scientists and researchers. The aim is to publish high quality research papers in various areas of social sciences, such as social and development studies, humanities, education and economics. Contributions to the journal can be made as either a research article or a review article. The journal is published as a periodical, with three issues annually in January, May and September, and is distributed both within Thailand and overseas. Kasetsart Journal of Social Sciences is produced and hosted by Kasetsart University Research and Development Institute (KURDI) on behalf of Kasetsart University.

The following areas are covered in the journal:

- Agricultural Development
- Business
- Economics
- Education
- Humanities
- Human and Community Resource Development
- Political Sciences
- Other areas in Social Sciences

Submission Fee

The submission fee of USD 100 for a manuscript is required. All submissions will be considered after payment of the submission fee. The submission fee is non-refundable and a paper may be rejected by the editors without being sent for review. Authors thinking of submitting an article to the Kasetsart Journal of Social Sciences (KJSS) should consider carefully whether the paper falls within the 'Aims and Scope' of the journal as described on the journal homepage.

As the number of submissions to the KJSS increase, the standard of papers accepted for publication has been rising. Submitted papers that have little relationship to the 'Aims and Scope’ of KJSS, even if such papers are good, are likely to be rejected as 'out of scope'. Papers that do not meet our quality standards, are also likely to be rejected. Problems with
quality include: insufficient intellectual depth; inappropriate analysis to the research problem; the language, style, or grammar not conform to accepted standards; or excessively long paper (longer than 15 typed pages). That is, the paper must be written in a complete and concise style. No refund of the submission fee will be given due to the editorial time needed to make this important decision.

1. Preliminary details

- Journal Name
- In full: Kasetsart Journal of Social Sciences
- Internally used abbreviation: KJSS
- Spelling: American English

2. Submission items

- Cover letter Download Template of Cover letter
- Title page Download Template of Title page
  - Citation information
  - An English article title
  - Author names
  - Author affiliations
  - Keywords
  - Corresponding author section
- Manuscript Download Template of Manuscript
  - Title name
  - Abstract
  - Keywords
  - Introduction
  - Literature review
  - Methods
  - Results
  - Discussion
  - Conclusion and Recommendation
  - Acknowledgments (if any)
  - Conflict of interest statement (if any)
  - Funding statement (if any)
  - References
3. Cover letter

Criteria for suggested reviewers
1. Two external and one internal
2. Hold a doctoral degree or an academic title of Professor
3. Has expertise in the area agreeable or relevant to the paper
4. Continually produce research work
(Editorial Board reserve the right to assign the appropriate reviewers)

4. Title page

4.1. Citation information

- Citation information is listed as: Kasetsart J. Soc. Sci. year. Vol(No): xx–xx.

4.2. An English article title

- Bold font. Only the first word is capitalized unless the word usually is capitalized.

EXAMPLE:
- Philosophy of sufficiency economy for community-based adaptation to climate change: Lessons learned from Thai case studies
- The constructionist paradigm shift of teachers in 21th century learning
- Instructional model development to enhance critical thinking and critical thinking teaching ability of trainee students at regional teaching training center in Takeo province, Cambodia

4.3. Author names

- Bold font. Author names are spelled out in full and separated by commas
- Family name (surname) appears last, e.g. Shiepsamon Rungsayatorn
- Affiliations are indicated by superscripted letter placed next to each author names.
- If an author has more than one affiliation, the superscript letter are separated by a comma (closed up)
- There is an asterisk (*) placed next to superscript letter and separated by commas to indicate the corresponding author
- Use superscript dagger symbol (†) after the affiliation to indicate Co-first authors
  EXAMPLE:
  Shiepsumon Rungsayatorna\textsuperscript{a}, Somskaow Bejranonda\textsuperscript{b,†}, Suparp Chatraphorn\textsuperscript{a,}*

4.4. Author affiliations

- Each affiliation start a new line, and has complete details including the city, post code and country
- There is NO street address in this section
- Corresponding lowercase letters linking each affiliation to authors are placed at the beginning of each affiliation
- There is NO period at the end of the affiliations
  EXAMPLE:
  \textsuperscript{a} Kasetsart University Research and Development Institute, Kasetsart University, Bangkok 10900, Thailand
  \textsuperscript{b} Department of Vocational Education, Faculty of Education. Kasetsart University, Bangkok 10900, Thailand

4.5. Keywords

- Note “
  \textit{keywords:}” as the heading (left-align and italic note there is a terminal colon)
- Key words are in alphabetical order and separated by commas
- There is NO period after the last keyword
- 5 key words are allowed
- Key words are in lower case only (unless it is a proper noun, species name)

4.6. Corresponding author section

- “*Corresponding author.” followed by the corresponding author’s email address.
- The asterisk (\textasteriskcentered{}) before the “Corresponding author.” is not superscripted.
- E-mail address is on the next line. “E-mail” is hyphenated, and all hyperlink should be removed.
- Must be only one corresponding author
- If there are co-first author, use the dagger (†) before the “Co-first author.” to indicate co-first authors on the next line include: (†xxx and xxx contributed equally to this work.)
- If more than 1 Co-first author, use “(author’s name)” to separate the co-first authors’ e-mail.
- Tel/fax numbers and mailing address should be deleted

**EXAMPLE:**

*Corresponding author.*

E-mail address: fedusmr@ku.ac.th (S. Rungsayatorn)

†Co-first authors.

E-mail address: kjss@ku.th (P. Sirichewakesron).

5. Manuscript

5.1. Front matter

1) Title name

- Bold font. Only the first word is capitalized unless the word usually is capitalized.

**EXAMPLE:**

Follow as example in 4.2. An English article title

2) An English abstract

- There is an “Abstract” heading
- Abstracts should be no longer than 250 words in English Abstract
- Where a term/definition is continually referred to, it is written in full when it first appears, followed by the subsequent abbreviation in parentheses; thereafter, the abbreviation is used

3) Keywords

- Note “keywords:” as the heading (left-align and italic note there is a terminal colon)
- Key words are in alphabetical order and separated by commas
- There is NO period after the last keyword
- 5 keywords are allowed
- Keywords are in lower case only (unless it is a proper noun, species name)

5.2. Main text

1) Section Headings

- Original articles generally use these Level I headings (bold): Introduction, Literature Reviews, Methods, Results, Discussion, Acknowledgments, and References
- Depending on the manuscript, there may be Level II headings (italic)
- Depending on the manuscript, there may be Level III headings (italic)

**Introduction**

**Literature Reviews**

**Methods**

*Participants*

  *Participants I*
  *Participants II*

**Data Collection**

**Data Analysis**

**Results**

**Discussion (Results and Discussion)**

**Conclusion and Recommendation**

**Acknowledgments**

**References**

- Review Articles do not have restricted section headings but should be appropriate to each section of the article
- **Level I headings**: bold font, with 1 lines of space before it and 1 line of space after it
- **Level II headings**: first letter of each word is capitalized, in italic font, with 1 line of space before it and 1 lines of space after it
- **Level III headings**: Only first word is capitalized, in italic font, with 1 line of space before it and 0 lines of space after it
- But if Level III headings follows immediately after a Level II heading, then there is 0 lines of space before it and 0 lines of space after it

2) Paragraphs

- First paragraph under any level of section heading is indented
- Subsequent paragraphs are indented

3) Abbreviations

- Where a term/definition is continually referred to, it is written in full when it first appears, followed by the subsequent abbreviation in parentheses (even if it was previously defined in the abstract); thereafter, the abbreviation is used
- Ensure that an abbreviation so defined does actually appear later in the text (excluding in figures/tables), otherwise, it should be deleted
- Abbreviations list (*Please refer to: Dorland’s medical Abbreviations. Philadelphia: Saunders, 1992.*)
4) Drug Names

- The generic term for all drugs and chemicals should be used, unless the specific trade name of a drug is directly relevant to the discussion

5) Gene nomenclature

- Current standard international nomenclature for genes should be adhered to
- Genes should be typed in italic font

6) Numbers

- Numbers that begin a sentence or those < 10 (i.e one to nine) are spelled out using letters
- Laboratory parameters, time, temperature, length, area, mass, and volume are expressed using digits
- Centuries and decades are written out using digits, e.g. the 1980s or 19\textsuperscript{th} century [note: superscripted “th”]
- Numbers within parentheses are expressed in digits even if < 10
- A comma is used as a thousand separator, e.g. “10,581”, “6,293,470”

7) Statistics

- Student’s t-test NOT Student’s t test
- $\chi^2$ test NOT Chi-squared test [note: $\chi$ is NOT in italics]
- ANOVA is spelled out in full as analysis of variance
- ANCOVA is spelled out in full as analysis of covariance
- For sample size, the “$n$” is an italicized lower case letter, with a space on either side: $n = 36$
- For p values, the “$p$” is an italicized lower case letter, with a space on either side: $p < .05, p = .562$
- $p$ should NEVER start a sentence: “$p < .05$ was taken to be significant.” should be rewritten as “A $p$ value < .05 was taken to be significant.”
- Do not use a zero before a decimal points when the statistic cannot be greater than 1 (e.g., Correlations, proportions, and levels of statistical significance: e.g. .75 NOT 0.75
8) Units

- Système International (SI) units are used
- Metric system is used for the expression of length, area, mass, and volume
- Temperatures are given in degrees Celsius, e.g. 33°C [note: no space between number and degree symbol]
- Virgule (/) is used, e.g. 74 beats/min NOT 74 beats min⁻¹
- Either uses 74 beats per minute or 74 beats/min
- Litre is always a “lower case”, e.g. ml/sec

9) Miscellaneous style points

- When within parentheses, use “vs.”, e.g. (male vs. female) [note: vs. is italicized with end period]
- When NOT within parentheses, spell it out, e.g. male versus female [note: not italicized]
- When within parentheses, use “%”, e.g. (60%, 74% and 25%). When NOT within parentheses, spell out, e.g. 60 percent, 74 percent and 25 percent.
- e.g. or i.e. NOT e.g., or i.e., [note: no comma]
- Order of parentheses should be used as below:
  - Confidence interval (CI)…
  - Square bracket can be nested [using round bracket (like this) inside square bracket]
- Italicize all foreign-language terms, e.g. in vivo, in vitro, in utero, en bloc, etc.
- Italicize species names, e.g. Klebsiella pneumoniae and Escherichia coli were found in…
- “st”, “nd”, “rd”, “th” are not superscripted after numbers e.g. 1st, 2nd, 3rd, 4th
- Use en dashes (—) without space for number ranging, e.g. 25–30°C
- Use closed-up em dashes (——) for parenthetical dashes
- Use repetitive/serial units, e.g. (60%, 74% and 25%) NOT (60, 74 and 25%)
- Contractions do not have end period, e.g. Dr NOT Dr., Mr NOT Mr.
- Quotes: double quotes are used; single quotes used for quotes within a quote
- For equipment, software, chemical reagents, etc., complete details of the manufacturer should be provided, e.g. SPSS version 11 (SPSS Inc., Chicago, IL, USA)
- OR if name of product appears within parentheses: (SPSS version 11; SPSS Inc., Chicago, IL, USA)
10) Acknowledgements

- Level I section heading “Acknowledgments” is spelled without an “e” after “g”
- Positioned after main body of text, BEFORE the references

11) References

- Level I section heading “References”
- In text, figure legends, tables
  - Each reference is identified using round bracket, e.g. (Smith et al., 2015)
  - References are alphabetically ordered
  - Multiple references are separated by semi-colon (;)
  - Abstracts should not be cited unless it is the only available reference to an important concept
  - Uncompleted work or work that has not yet been accepted for publication (i.e. “unpublished data”, “personal communication”) should not be cited as references
  - If reference cited only has 2 authors, both surnames are listed, e.g. Hawkins and Price (2015) reported that…
  - If ≥ 3 authors, then: Please follow as Table 1.
- In References section
  - APA style reference
  - Download APA style reference
EXAMPLE:

*Journal articles:*


*Book with edition:*


*Book chapter in book with editors:*

*Book chapter in book with editors and edition:*

**Paper presentation or poster session:**

**Website:**

**Research Reports:**
Theerasasawat, S. (1993). *Reports of research on the economic, social and cultural development of the North-Isan and Middle-Isan of the Northeast region, Thailand: before and after the development of the the national economic development plan.* (Research report). Khon Kaen, Thailand: Faculty of Humanities and Social Sciences, Khon Kaen University.
### Table 1 APA Citation Style

<table>
<thead>
<tr>
<th>Type of citation</th>
<th>First citation in text</th>
<th>Subsequent citation in text</th>
<th>Parenthetical format, first citation in text</th>
<th>Parenthetical format, subsequent citations in text</th>
</tr>
</thead>
<tbody>
<tr>
<td>One work by three authors</td>
<td>Bradley, Ramírez, and Soo (1999)</td>
<td>Bradley et al. (1999)</td>
<td>(Bradley, Ramírez, &amp; Soo, 1999)</td>
<td>(Bradley et al., 1999)</td>
</tr>
<tr>
<td>One work by four authors</td>
<td>Bradley, Ramírez, Soo, and Walsh (2006)</td>
<td>Bradley et al. (2006)</td>
<td>(Bradley, Ramírez, Soo, &amp; Walsh, 2006)</td>
<td>(Bradley et al., 2006)</td>
</tr>
<tr>
<td>One work by six or more authors</td>
<td>Wasserstein et al. (2005)</td>
<td>Wasserstein et al. (2005)</td>
<td>(Wasserstein et al., 2005)</td>
<td>(Wasserstein et al., 2005)</td>
</tr>
</tbody>
</table>

12) Tables

APA styles.
- Download formatting Table

**EXAMPLE:**

**Table 1** Results from ANOVA.

<table>
<thead>
<tr>
<th>Phishing Techniques</th>
<th>Sum of squares</th>
<th>df</th>
<th>Mean Square</th>
<th>F</th>
<th>p</th>
</tr>
</thead>
<tbody>
<tr>
<td>Link Manipulation</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Between Group</td>
<td>0.9884</td>
<td>3</td>
<td>1.663</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Within Group</td>
<td>251.2000</td>
<td>396</td>
<td>0.634</td>
<td>2.621</td>
<td>.050</td>
</tr>
<tr>
<td>Total</td>
<td>256.1880</td>
<td>399</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Website Forgery</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Between Group</td>
<td>3.662</td>
<td>3</td>
<td>1.221</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Within Group</td>
<td>266.259</td>
<td>396</td>
<td>0.672</td>
<td>1.816</td>
<td>.144</td>
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<tr>
<td>Total</td>
<td>269.922</td>
<td>399</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Spear Phishing</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Between Group</td>
<td>9.253</td>
<td>3</td>
<td>3.084</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Within Group</td>
<td>186.202</td>
<td>396</td>
<td>0.470</td>
<td>6.560</td>
<td>.000</td>
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<tr>
<td>Total</td>
<td>195.456</td>
<td>399</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Filter Evasion</td>
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<td></td>
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</tr>
<tr>
<td>Between Group</td>
<td>7.887</td>
<td>3</td>
<td>2.629</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Within Group</td>
<td>265.278</td>
<td>396</td>
<td>0.670</td>
<td>3.924</td>
<td>.009</td>
</tr>
<tr>
<td>Total</td>
<td>273.164</td>
<td>399</td>
<td></td>
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</tbody>
</table>

*p < .05*
Table 2  Weight status, body dissatisfaction, and weight control behaviors at Time 1 and suicidal ideation at time 2

<table>
<thead>
<tr>
<th>Variable</th>
<th>Unadjusted(a)</th>
<th>95% CI</th>
<th>Adjusted for demographic variables(b)</th>
<th>OR</th>
<th>95% CI</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weight status</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Young men</td>
<td>0.97</td>
<td>[0.78, 1.21]</td>
<td>0.94</td>
<td>[0.75, 1.19]</td>
<td></td>
</tr>
<tr>
<td>Young women</td>
<td>1.06</td>
<td>[0.88, 1.26]</td>
<td>1.02</td>
<td>[0.85, 1.23]</td>
<td></td>
</tr>
<tr>
<td>Body dissatisfaction</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Young men</td>
<td>0.88</td>
<td>[0.50, 1.54]</td>
<td>0.99</td>
<td>[0.56, 1.75]</td>
<td></td>
</tr>
<tr>
<td>Young women</td>
<td>1.06</td>
<td>[0.77, 1.46]</td>
<td>1.02</td>
<td>[0.74, 1.42]</td>
<td></td>
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<tr>
<td>UWCB</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Young men</td>
<td>0.81</td>
<td>[0.54, 1.24]</td>
<td>0.77</td>
<td>[0.50, 1.19]</td>
<td></td>
</tr>
<tr>
<td>Young women</td>
<td>0.89</td>
<td>[0.65, 1.21]</td>
<td>0.93</td>
<td>[0.68, 1.27]</td>
<td></td>
</tr>
<tr>
<td>EWCB</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Young men</td>
<td>1.36</td>
<td>[0.55, 3.36]</td>
<td>1.73</td>
<td>[0.69, 4.37]</td>
<td></td>
</tr>
<tr>
<td>Young women</td>
<td>1.98</td>
<td>[1.34, 2.93]</td>
<td>2.00</td>
<td>[1.34, 2.99]</td>
<td></td>
</tr>
</tbody>
</table>


*a*Four weight-related variables entered simultaneously. *b*Adjusted for race, socioeconomic status, and age group.
13) Figures

APA styles.
- Download formatting Figures

EXAMPLE:

**Figure 5** The overall picture of users